

GTA to GUSD 9/20/2013

Memorandum of Understanding Between  
Glendale Teachers Association and Glendale Unified School District on Online Courses

Unless otherwise noted in this Appendix, all Articles of the CBA apply to online course teachers.

**Appendix G - Online Course Regulations**

**Section 1: Training**

Training and technology for teaching online courses shall be offered to all teachers annually on a voluntary basis. Any cost for training and technology will be at District expense.

**Section 2: Online Course Assignment**

- a) Notices of online course offerings will be distributed to all teachers at the site where the course is being offered within ten (10) days of the determination of the course offering.
- b) The criteria for considering all online assignments shall be in accordance with Article 9, Section 2 (a).
- c) No unit member may be involuntarily transferred to an online program.

**Section 3: Number of Courses**

No teacher at a comprehensive (brick and mortar) school shall teach more than three (3) online courses each semester/trimester unless there is an insufficient number of qualified teachers who express interest.

- a) At a comprehensive (brick and mortar) elementary school, every attempt will be made to keep elementary online classes to one grade level.
- b) Every online course shall have a different title or number than its non-online equivalent course.

**Section 4: Hours of Employment**

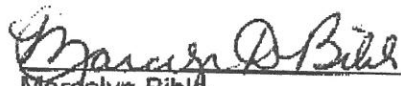
Article 7, Section 2. A.(1)(a), shall apply to all teachers who teach an online course.

**Section 5: Intellectual Property**

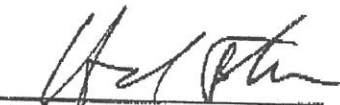
- a) A GUSD teacher shall be paid at the teacher's regular curriculum development and writing rate of pay or be given sufficient release time for online course curriculum design development preapproved in writing by the Assistant Superintendent, Educational Services.
- b) Online course curriculum developed by a GUSD teacher on their own time without compensation or District release time shall remain the intellectual property of said teacher.

**Section 6: Other Provisions**

- a) If GUSD wishes to open a "Virtual School" both GTA and GUSD agree to come back to the table to negotiate any negotiable effects related to the creation and operation of a "Virtual School".
- b) All online teachers will be GTA unit members. All online teachers will be subject to the General On-Site Obligation set forth in Article 7 in the Collective Bargaining Agreement.
- c) This agreement only covers online courses located on all GUSD campuses and property.

  
Marcelyn Bible  
GTA Bargaining Chair

9.20.13  
Date

  
Howard Friedman  
Chief Negotiator GUSD

9/20/13  
Date